Indico

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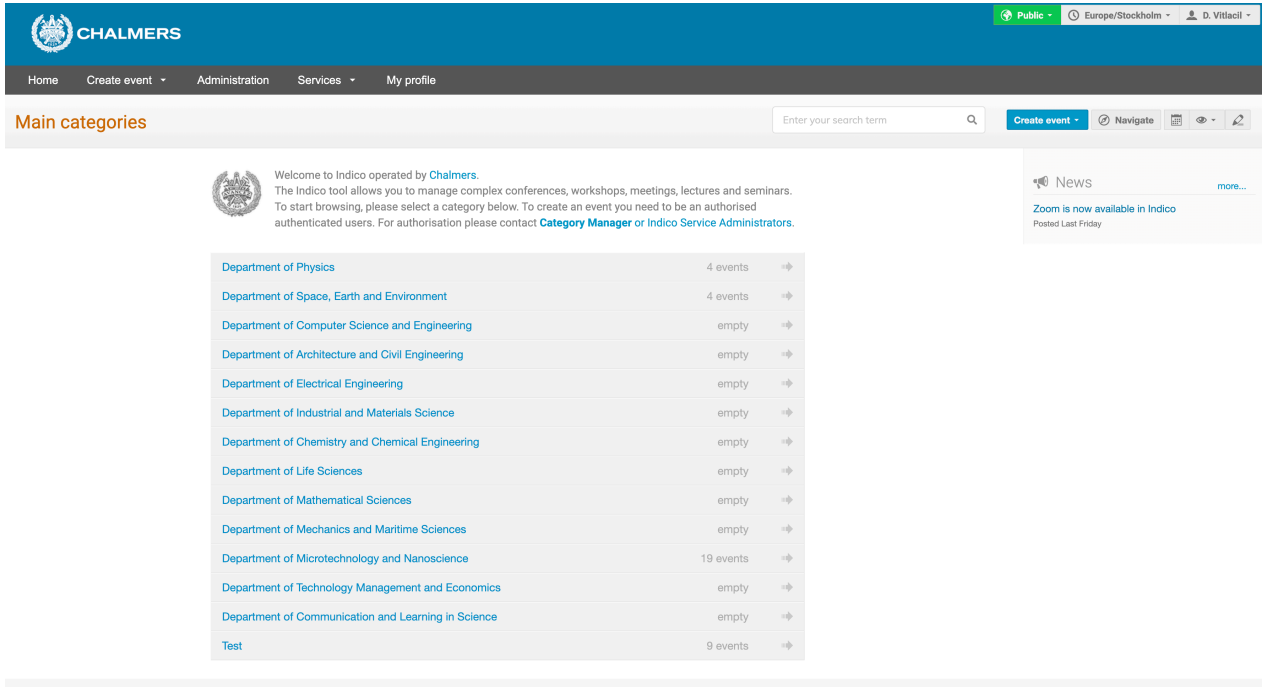
Introduction

- It is Open Source Software, developed at CERN
- Web application which facilitates the organization of events of all sizes, ranging from meetings and lectures to big conferences
- More than 150 institutions around world
  - SKAO https://indico.skatelescope.org/
  - United Nations (Events and Conferences) https://indico.un.org/
  - Stockholm University (Physics Department) https://indico.fysik.su.se/
  - Uppsala University https://indico.uu.se/
  - Lund University (Physics Department) https://indico.lucas.lu.se/
  - ESS (Lund University) https://indico.esss.lu.se/

Concepts and features overview

- Categories and sub-categories used for grouping events
  - Manage categories (pencil), if you have permission to do so (Management Area)
  - Create, update, move, protect (public,private,users,groups),
  - Moderation (category manager vs event manager)
  - Logging - most actions are logged (transparency)
- Event management
  - Lectures, a single presentation, with one or more speakers;
  - Meetings, many presentations, have a timetable, one/many sessions, one/many days;
  - Conferences, many presentations, have a timetable, one/many sessions (in parallel if needed), one/many days; abstract and paper reviewing/editing workflows;
- All (common features): registration; management of participants; surveys; integration with collaborative tools; event reminders.

Demo and hands-on



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